


GRANT ACCESS TO STAFF/PARENTS



<p>Important: Staff/parents will ONLY have access to the Library of Class Requirements and Honors/Awards. This is an optional resource.</p> <ol style="list-style-type: none"> 1) If a Staff/Parent is already part of Adventurer and Pathfinder or Master Guide club, it is not necessary for them to have more than one account because the library includes access to Adventurer , Pathfinder, Master Guide, Class and Honor/Award requirements together. 2) We recommend that Usernames be specific to the person and club. 3) We also recommend users update their password using the tutorial...Change or Reset the Password. 4) Copy all the info you created BEFORE clicking SAVE; it will lock you out once you click save, creating the user account. 	<p>Step 1</p> <p>Log into your YMMS account at NADYouth.com</p>	<p>Step 2</p> <p>On the left-hand side menu, click on Secretary and click on C007 – Members.</p> 	<p>Step 3</p> <p>On the right-hand side, you can search for the staff/parent. Then click on the Lock Icon.</p> 
	<p>Step 4</p> <p>Create the Username, for example, PFJaneDoe.</p> <p>Note: It is optional to add PF or Adv, or MG to the Username; this will be for access control.</p>	<p>Step 5</p> <p>Create the Password following the requirements.</p> <p>Note: You can double-check/copy the password by looking right under the password text box.</p>	<p>Step 6</p> <p>Copy the Staff/Parent Username and Password for your records, then click Save.</p> <p>Note: You should have this information if the user forgets their username. If the user needs to reset their password, use the tutorial "Change or Reset Password".</p>